POSITION VACANCY ANNOUNCEMENT

POSITION: Associate Dean and Fackler Director of the Health Science Center Libraries

RANK: Associate University Librarian or University Librarian (tenure track) or Associate-In Libraries or Senior Associate-In Libraries (non-tenure track)

REPORTING: Reports to the Dean of University Libraries and collaborates closely with the Sr. Vice-President for Health Affairs

SALARY: Actual salary will reflect selected professional’s experience and credentials

REQUISITION #: Associate University Librarian or University Librarian (tenure track) – Requisition #502875
Associate-In Libraries or Senior Associate-In Libraries (non-tenure track) - Requisition #502883

DEADLINE DATE: Position is open until filled. Applications will be reviewed as received. The preliminary schedule for screening interviews is mid-September 2017 so candidates are encouraged to submit their applications by no later than Friday, August 25, 2017.

Please note that this posting has specific instructions for the submission of application materials - see the Smathers website at: [http://web.uflib.ufl.edu/pers/careers.htm](http://web.uflib.ufl.edu/pers/careers.htm) or the APPLICATION PROCESS section below for further details. Failure to submit the required documents may result in the application not being considered.

JOB SUMMARY

The George A. Smathers Libraries invite applications and nominations from creative leaders for the position of Associate Dean and Fackler Director of the Health Science Center Libraries (Fackler Director). The Fackler Director is a faculty position that provides leadership and vision for the Health Science Center Libraries (HSCL), which is comprised of the Health Science Center Library in Gainesville and the Borland Library in Jacksonville. The Director is responsible for the overall management of the HSCL, which is one of the largest medical and health science library systems in the Southeast, and contributes to the overall management of the Smathers Libraries as an Associate Dean. The Director also serves in an ex officio leadership role in the Health Science Center. The HSCL Organization Chart is available at [http://ufdc.ufl.edu/l/IIR00010026/00001](http://ufdc.ufl.edu/l/IIR00010026/00001).

The Fackler Director ensures that the HSCL achieve their mission to serve the six colleges of the University of Florida Health Science Center (HSC) and the associated centers, institutes, hospitals and clinics, as well as to provide appropriate community services. In order to fulfill this mission, the Director

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routinely consults and actively engages with the Sr. Vice President of Health Affairs and other senior leadership in UF Health.

The HSC includes the Colleges of Dentistry, Medicine, Nursing, Pharmacy, Public Health and Health Professions, and Veterinary Medicine. It also includes the Clinical and Translational Science Institute; Center for Pharmacodynamics; Diabetes Institute; Emerging Pathogens Institute; Genetics Institute; Institute on Aging; Institute for Child and Health Policy; Institute for Therapeutic Innovation; McKnight Brain Institute; and UF Health Cancer Center. The HSCL also support the broader clinical and research missions of UF Health, including: UF Health Shands Hospital in Gainesville, UF Health Jacksonville, UF Research and Academic Center at Lake Nona; and the Innovation Incubator at the Sid Martin campus in Alachua, as well as a variety of primary and specialty clinics.

The primary clientele of the HSCL were responsible for over $376 million in research awards in 2016. The HSCL support these efforts by providing access to essential research content, as well as facilitating public access compliance and data management, and offering systematic reviews and other services, all in a technology-rich environment. Since 1999, the HSCL have operated a liaison program that facilitates partnerships with academic faculty, researchers and clinicians by assigning one or more dedicated librarians to each College or Department.

The Smathers Libraries encourage staff participation in reaching management decisions, consequently the Fackler Director will lead or serve on various committees and teams. To support all students and faculty and foster excellence in a diverse and global society, the Director will be expected to include individuals of diverse backgrounds, experiences, races, ethnicities, gender identities, sexual orientation, and perspectives in work activities.

The Fackler Director will contribute to the profession via research and service. If hired at the rank of Associate University Librarian or University Librarian, the Director would be expected to achieve tenure. The tenure and promotion criteria for the HSCL are available in the Libraries Career Development Handbook.

RESPONSIBILITIES

- Provision of visionary leadership and strategic management to support the education, research, and clinical missions of the University of Florida Health Science Center.
- Management of approximately $4.0 million budget; definition and delivery of library services that are responsive to students, faculty and other library users; and oversight of library facilities in Gainesville and Jacksonville.
- Supervision of 14 faculty and 12 staff between the Gainesville and Jacksonville campuses and mentoring HSCL faculty through the tenure and promotion process.
- Direction of content management for the HSCL and acquisition of library materials to meet the needs of the students, faculty, staff and clinicians of the HSC with a materials budget of approximately $2.4 million.
- Participation in the administration of the Smathers Libraries to support discovery, engagement, and the use of knowledge for the entire University community, including the collaborative allocation of a combined $12.3 million materials budget.
- Representation of the HSCL in the state, region and nation, including participation in state-wide committees of academic library consortia and health and medical science library consortia, in addition to service on or leadership of a variety of campus-wide and library-wide committees and task forces.
- Engagement in research and contribution through service at the institutional and professional levels suitable to the assignment and rank.
QUALIFICATIONS

Required:
- Masters’ degree in library science from an ALA accredited graduate program in library or information science, or other relevant advanced degree.
- At least five years of effective, relevant administrative responsibility in a research library, including management of financial resources and development of budget proposals.
- Proven leadership within a relevant organization and in related consortial and collaborative activities in support of that organization.
- Demonstrated initiative and flexibility, as well as the ability to adapt to and work creatively in a rapidly changing environment.
- Interest in and ability to contribute to the profession via research and service.
- For appointment at Associate University Librarian or University Librarian ranks, strong potential for meeting the requirements of tenure and promotion as outlined in the Libraries Career Development Handbook.

Preferred:
- At least five years of effective, relevant administrative responsibility in an academic health sciences library.
- Membership in the Academy of Health Information Professionals at the Senior or Distinguished level.
- Undergraduate or advanced degree in a life or health sciences field.
- Successful experience in securing donor and grant funding.
- Record of including individuals of diverse backgrounds, experiences, races, ethnicities, genders, and perspectives in research, teaching, service and other work.

THE UNIVERSITY OF FLORIDA
The University of Florida (UF) is a major, public, comprehensive, land-grant, research university. The state’s oldest and most comprehensive university, UF is among the nation’s most academically diverse public universities. UF was ranked 9th among public universities in Forbes’ “America’s Best Employers 2015. UF has a long history of established programs in international education, research and service. It is one of only 17 public, land-grant universities that belong to the Association of American Universities. UF traces its beginnings to a small seminary in 1853 and is now one of the largest universities in the nation, with more than 50,000 students. For more information, please consult the UF homepage at http://www.ufl.edu.

GEORGE A. SMATHERS LIBRARIES
The libraries of the University of Florida form the largest information resource system in the state of Florida. The UF Libraries consist of seven libraries; six are in the system known as the George A. Smathers Libraries at the University of Florida. Collectively, the Smathers Libraries and the Legal Information Center (the UF Libraries) hold or provide access to over 5.45 million print volumes, 1.25 million e-books, over 152,000 current full-text print or electronic journals and newspapers, over 1,100 electronic databases, 1.35 million maps and images, 1.26 million documents and 8.26 million microfilms.

The UF Libraries are a member of the Association of Research Libraries (ARL), and the Association of Southeastern Research Libraries (ASERL), as well as the Center for Research Libraries and HathiTrust. The library staff consists of more than 400 FTE librarians, technical/clerical staff and student assistants. The organizational chart is available at http://www.uflib.ufl.edu/orgchart.pdf.

COMMUNITY
Gainesville, Florida and the surrounding community are home to approximately 240,000 people and both the University of Florida and Santa Fe College. Situated just over an hour from the Gulf of Mexico and the Atlantic Ocean, the city is surrounded by over 40 nature parks, including many spring-fed lakes and rivers. In 2007, Gainesville was ranked as the “Best Place to Live and Work” by Frommer’s Cities Ranked and Rated and as one of the “Best Places to Live and Play” by National Geographic Adventure. Gainesville is

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known as an innovative municipal government and an innovative city. Gainesville continues to receive national recognition as a top-rated city. Some of Gainesville's accolades are listed at the [Gainesville Awards and Recognition](http://www.naces.org/) link. A recent article in [Florida Trend Magazine](http://www.naces.org/) offers an in-depth Community Portrait of Gainesville and the University of Florida. Gainesville was featured in the Top 100 Best Places to Love 2014 on [Livability, America’s Best Places to Live & Visit](http://www.nacies.org/). The area has numerous cultural institutions and is a haven for sports fans. Jacksonville, Orlando, Tampa, Tallahassee, and St. Augustine are all within a two hour drive.

**BENEFITS**

Vacation days, paid holidays, and sick leave days; retirement plan options; insurance benefits; tuition fee waiver program; no state or local income tax. Prospective employees should review the information about employment and benefits at UF available at [http://hr.ufl.edu/benefits/](http://hr.ufl.edu/benefits/).

**APPLICATION PROCESS**

To apply, submit 1) a cover letter detailing your interest in and qualifications for this position; 2) your current resume or CV; and 3) a list of three references including their contact information (address, telephone number, and email). This position will remain open until filled. Applications will be reviewed as received and initial screening interviews will take place mid-September 2017. Submit all application materials through the Careers at UF online application system at [Requisition #502875](http://hr.ufl.edu/jobs) for Associate University Librarian or University Librarian (tenure accruing faculty ranks) or at [Requisition #502883](http://hr.ufl.edu/jobs) for Associate-In Libraries or Senior Associate-In Libraries (non-tenure accruing faculty ranks). Incomplete applications will not be considered. If you have any questions or concerns about this process please contact Bonnie Smith, Smathers Libraries Human Resources Office, at [bonniesmith@ufl.edu](mailto:bonniesmith@ufl.edu).

The University of Florida is an Affirmative Action, Equal Opportunity Employer and encourages applications from women and minority group members. We are dedicated to the goal of building a culturally diverse and pluralistic environment; we strongly encourage applications from women, members of underrepresented groups, individuals with disabilities, and veterans. As part of the application process, applicants are invited to complete an on-line confidential and voluntary demographic self-disclosure form which can be found at: [http://www.hr.ufl.edu/job/datacard.htm](http://www.hr.ufl.edu/job/datacard.htm). This information is collected by the University of Florida’s Office of Human Resources to track applicant trends and is in no way considered by the Smathers Libraries in the selection process.

Final candidate will be required to provide official transcript to the hiring department upon hire. A transcript will not be considered “official” if a designation of “Issued to Student” is visible. Degrees earned from an education institution outside of the United States are required to be evaluated by a professional credentialing service provider approved by National Association of Credential Evaluation Services (NACES), which can be found at [http://www.naces.org/](http://www.naces.org/).